

RICHLAND COUNTY CHILDREN SERVICES

731 Scholl Road Mansfield, OH 44907



Leading our community in assuring the safety, well-being and permanency of children at risk of abuse and neglect.

Job Posting: Agency Attorney

Date Posted: December 9, 2024 through February 3, 2025

Availability: Starting date to be determined by RCCS and successful candidate.

Rate: Pay Range 15 on RCCS Pay Range Assignment - \$29.03- \$48.47, dependent on experience.

We offer excellent health benefits, generous leave package, including vacation, 14 paid holidays, 15 days sick leave and 3 personal days annually; OPERS Retirement; Agency vehicles; Longevity pay increases and other benefits.

Essential Functions:

The Agency Attorney will represent the Agency in Court in all matters regarding abuse, neglect and dependency cases and related matters. The Agency Attorney will be responsible for management of their individual caseload to maintain compliance with court orders, scheduling orders, trial and discovery preparation, witness and client testimony preparation, and other tasks associated with each case in order to provide quality and timely presentation of agency court cases. The Agency attorney will provide advice, consultation and legal research as necessary and be prepared to represent the interests of the Agency in filing objections to court decisions and the filing of appeals to the court of appeals if necessary.

Educational and Licensure Requirements

- High School Diploma or Equivalent Experience and demonstrated knowledge/skills;
- Bachelor's Degree in Human Services Related Field (Social Work Preferred);
- Master's Degree in Human Services Related Field;
- Valid License: State of Ohio Social Worker (LSW) State of Ohio Independent Social Worker (LISW)
- State of Ohio Independent Social Worker Supervisors (LISW-S) Other:
- Other: Juris Doctorate from accredited law school; License to practice in the State of Ohio and provide a Certificate of Good Standing

Preferred:

- Master's Degree in Social Work
- Valid License: State of Ohio Social Worker (LSW), or; State of Ohio Independent Social Worker (LISW), or; State of Ohio Independent Social Worker Supervisors (LISW-S) Other:
- Other: Previous experience as an attorney in Child/Juvenile related cases; Prior courtroom/trial experience

Work Hours: Monday-Friday, 8:00 AM to 4:30 PM

- Holidays, weekends, and on call as needed
- This position may be required to work beyond standard Agency office hours as necessary to meet the needs of Agency clients and to complete assigned duties.

PLEASE SUBMIT THE FOLLOWING TO Sarah Soliday, HUMAN RESOURCES MANAGER:

- **Resume**
- **Letter of Interest**
- **Request for Transfer Form**

RCCS is an Equal Opportunity Employer and does not discriminate based on race, color, national origin, sex, sexual orientation, genetic information, religion, age, disability or military status in employment or the provision of services.